

FEE SCHEDULE

Effective Date September 1, 2019

Red River County Clerk

Shawn Weemes

200 North Walnut, Clarksville, Texas 75426

(903) 427-2401

Fees must be submitted at time of filing. THIS OFFICE DOES NOT ISSUE REFUNDS, NOR DO WE HOLD DOCUMENTS UNTIL FEE ARRIVES. DOCUMENTS WILL BE RETURNED IF INCORRECT FILING FEE IS RECEIVED. Documents filed for record, excluding plats and military discharges, are kept in the office for approximately 1- 2 business days after filing and are then returned by mail. We urge you to include a pre-paid FedEx, UPS or Priority Mail envelope to return documents, as WE HAVE NO CONTROL OVER THE POSTAL SERVICE ONCE DOCUMENTS LEAVE OUR OFFICE.

Please do not include a death certificate as an exhibit to a document, as death certificates are not public records in Texas.

LGC: Local Government Code PC: Property Code TxBCC: Texas Business & Commerce Code Tx AgC: Texas Agriculture Code TAC: Texas Administrative Code HSC: Health & Safety Code GC: Texas Government Code			
Real Property Recording	County Code	Statute	Amount
Recording Fee (first page)	PAGE1	LGC §118.011	\$ 5.00
Records Management	CCRMP	LGC §118.011(b)(2)	\$ 10.00
Records Archive	CCAF	LGC §118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC §291.008(d)	\$ 1.00
		TOTAL (first page)	\$ 26.00
Each additional page or part on which there are visible marks of any kind	PAGE2	LGC §118.011(a)(1)	\$ 4.00
<i>Each additional name to be indexed in excess of five (5)</i>	CLERK	LGC §118.011(a)(2)	\$.25
Federal Tax Lien/Release of Lien			
Recording Fee	PAGE1	PC § 14.005	\$ 10.00
Record Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
		TOTAL	\$ 31.00
State Tax Lien/Release of Lien			
Recording Fee	PAGE1	LGC §118.011	\$ 5.00
Records Management	CCRMP	LGC §118.011(b)(2)	\$ 10.00
Courthouse Security	CHS	LGC §291.008(d)	\$ 1.00
		TOTAL (first page)	\$ 16.00
PLATS/MAPS (MUST BE APPROVED THROUGH COMMISSIONER'S COURT) 18X24 Mylar (tax certificates attached)			
Recording Fee	PAGE1	LGC § 118.011(c)	\$ 50.00
Record Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
		TOTAL	\$ 71.00
PLATS/MAPS (MUST BE APPROVED THROUGH COMMISSIONER'S COURT) LARGER THAN 18X24 MYLAR (TAX CERTIFICATES ATTACHED)			
Recording Fee	PAGE1	LGC § 118.011(c)	\$ 100.00
Records Management	CCRMP	LGC § 118.011 (b)(2)	\$ 10.00
Records Archive Fee	CCAF	LCG § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LCG § 291.008(d)	\$ 1.00
		TOTAL	\$ 121.00

PLAT COPIES			
Certified Copies	CLERK	(one page)	\$ 10.00
		<i>Each</i> additional page	\$ 2.00
Uncertified Copies (plain copies)	CLERK	(one page)	\$ 5.00
		<i>Each</i> additional page	\$ 2.00
UCC/FINANCING STATEMENT RECORDS: As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixture and regular filing fees apply.			
ASSUMED NAME CERTIFICATE (includes indexing of 2 names) (indexing of Business & 1 Owner Name)			
SAME AS REAL PROPERTY FILING FEES			
Assumed Name Abandonment (includes indexing of 2 names) (indexing of Business & 1 Owner Name)			
SAME AS REAL PROPERTY FILING FEES			
POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales			
Recording Fee	PAGE1	PC § 51.002(f); LGC § 118.011(c)	\$ 2.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
		TOTAL	\$ 3.00
CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP			
Recording Fee (one brand/one location)	PAGE1	LGC § 118.020(a)(9) TxAgC § 144.110	\$ 5.00
Record Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
		TOTAL	\$ 26.00
<i>Each Additional Brand Location</i>	CLERK	Recorded at the same time only	\$ 5.00
MILITARY DISCHARGE (DD214)			
FILING		LGC § 192.002(b)	No Charge
CERTIFIED COPY		TGC § 603.003(a)	No Charge
<i>Thank you for your service!</i>			
BIRTH CERTIFICATES: STATE ISSUED			
Search/Certificate/County Clerk Fee	CCBC	LGC 118.015(a), TAC § 181.22, HSC 191.0045	\$ 18.37
Vital Statistics Fee	STBC	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
Department of Health	DOH		\$ 1.83
		TOTAL	\$ 23.00
BIRTH CERTIFICATES: COUNTY ISSUED			
Search/Certificate/County Clerk Fee	CCBC	LGC 118.015(a), TAC § 181.22, HSC 191.0045	\$ 20.20
Vital Statistics Fee	STBC	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
		TOTAL	\$ 23.00
DEATH CERTIFICATES			
<i>Red River County Only</i>			
Search/Certificate/County Clerk Fee	CLERK	LGC 118.015(a), TAC § 181.22(b)(s), HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
		TOTAL	\$ 21.00
Each Additional Copy			
<i>Ordered at the same time</i>			
County Clerk Fee	CLERK	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
		TOTAL	\$ 4.00
INFORMAL MARRIAGE LICENSE			
License Fee	CLERK 12.50 INFML 12.50	LGC § 118.011(a)(8)	\$ 25.00
Records Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
		TOTAL	\$ 47.00

MARRIAGE LICENSE <i>without</i> Texas Premarital Education Certificate			
License Fee	M.L	LGC § 118.011(a)(7)	\$ 60.00
Records Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
72 hour waiting period from date of application <i>before</i> the license can be used.			TOTAL \$ 82.00
MARRIAGE LICENSE <i>with</i> Texas Premarital Education Certificate			
License Fee	ML	LGC § 118.011(a)(7)	\$ <i>waived</i>
Records Management	CCRMP	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
72 hour waiting period is <i>waived</i>.			TOTAL \$ 22.00
CERTIFIED COPY of MARRIAGE LICENSE: <i>Red River County Records Only</i>			
Search Fee	CLERK	TAC § 181.22(h)	\$ 5.00
Texas Online Fee	CLERK	TAC § 181.22(s)	\$ 1.00
Vital Statistics Preservation Fee	VRSP	HSC § 191.0045	\$ 1.00
			TOTAL \$ 7.00
For information regarding a marriage by proxy, marriage to an incarcerated person, marriage of deployed soldier or marriage of a person less than 18 years of age, please contact the County Clerk's Office for regulations and requirements.			
<u>Copies:</u>			
Plain	CLERK	LGC § 118.011(a)(3)	\$1.00 per page
Certified	CLERK	LGC § 118.011(a)(4)	\$5.00 + \$1.00 per page
Authenticated copies (Clerk certifies twice)	CLERK		\$10.00 + \$1.00 per page
Original filing of Probate of Will, Guardianship, Muniment of Title			
Probate Fee Original Action	CCPRB	LGC § 118.052(2)(A)(i)	\$ 40.00
Records Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	CRP	GC § 51.708	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 5.00
Law Library	LLIB	LGC § 323.023(a)	\$ 35.00
Judicial Fee	JFRPB	GC § 51.703(a)	\$ 40.00
Basic Civil Legal Services for Indigents	INDIG	LGC § 133.153(a)(1)	\$ 10.00
Service Fee	SO	LGC § 181.131	\$ 60.00
Judicial Education Fund	JEDVC	LGC § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	JSF	LGC § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	APLAT	GC § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	SCGF	LGC § 118.052(2)(E)	\$ 20.00
County Judge	Judge	LGC § 118.101	\$ 6.00
State Electronic Fee Fund	EFF	GC § 51.851(b)	\$ 30.00
Civil Judicial Court Personnel Training	CJCPT	GC § 101.10111	\$ 5.00
Fee includes one posted or published citation			TOTAL \$ 318.00
Charge for each additional issuance of Citation	CCPRB	LGC § 118.052(3)(A)	\$ 4.00
Personal service on <i>each</i> citation in Red River County	SO	LGC § 118.131	\$ 7500
Letters of Testamentary, Guardianship, Administration or Abstract of Judgment (each)		LGC § 118.052(3)(D)	\$ 2.00
<i>This does not include the cost of Order, if necessary to attach</i>			
Wills for Safekeeping			
Filing Fee	CLERK	LGC § 118.052(3)(E)	\$ 5.00
Record Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
			TOTAL \$ 11.00
Motion to Open Safety Deposit Box			
SAME AS PROBATE LESS POSTING FEES			
			TOTAL \$ 254.00
Adverse Action (Cross Action, Intrusion, Pleas of Privilege or Motion for New Trial)			

Adverse Probate Action	CCPRB	LGC § 118.052(2)(C)	\$ 40.00
Records Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Courthouse Security Fee	CHS	LGC § 291.008(a)	\$ 5.00
Basic Civil Legal Services for Indigents	IDCC	LGC § 133.153(a)(1)	\$ 10.00
Court Record Preservation Fee	CRP	GC § 51.708	\$ 10.00
Supplemental Court Initiated Guardianship	SCGF	LGC § 118.052(2)(E)	\$ 20.00
State Electronic Fee Fund	EFF	GC § 51.851(b)	\$ 30.00
Civil Judicial Court Personnel Training	CJCPT	GC § 101.10111	\$ 5.00
Fee does not include any service.		TOTAL	\$ 125.00
Charge for each issuance of Citation)	CCPRB	LGC § 118.052(3)(A)	\$ 4.00
Personal service on <i>each</i> citation in Red River County	SO	LGC § 118.131	\$ 75.00
If Judge's signature required	JUDGE	LGC § 118.101(11)	\$ 2.00
Inventory, Appraisement and list of Claims (after 90th day after Qualification Date)			
Filing Fee	CCPRB	LGC § 118.052(2)(B)(i)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
		TOTAL	\$ 27.00
Annual/Final Account of Probate/Guardianship(must be notarized), Application for Sale of Real or Personal Property (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first)			
Filing Fee	CCPRB	LGC § 118.052(2)(B)(iv)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
		TOTAL	\$ 27.00
Annual/Final Report of Guardianship of a Person (must be notarized) (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first)			
Filing Fee	CCPRB	LGC § 118.052(2)(B)(vi)	\$ 10.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
		TOTAL	\$ 12.00
Miscellaneous Filings (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES)			
Filing Fee	CCPRB	LGC § 118.052(2)(B)(vii)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
		TOTAL	\$ 27.00
Claim (paid by the Claimant at time of filing)			
Filing Fee	CCPRB	LGC § 118.052(2)(D)	\$ 10.00
Foreign Wills/ Temporary Guardianship/ Application to sell minor's interest/ Heirship Determination in no Existing Probate			
Probate Fee Original Action	CCPRB	LGC § 118.052(2)(A)(i)	\$ 40.00
Records Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	CRP	GC § 51.708	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 5.00
Law Library	LLIB	LGC § 323.023(a)	\$ 35.00
Judicial Fee	JFPRB	GC § 51.703(a)	\$ 40.00
Basic Civil Legal Services for Indigents	IDCC	LGC § 133.153(a)(1)	\$ 10.00
Judicial Education Fund	JEDUC	LGC § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	JSF	LGC § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	APLAT	GC § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	SCGF	LGC § 118.052(2)(E)	\$ 20.00
State Electronic Fee Fund	EFF	GC § 51.851(b)	\$ 30.00
Civil Judicial Court Personnel Training	CJCPT	GC § 101.10111	\$ 5.00
Fee does not include any service.		TOTAL	\$ 252.00
Charge for each issuance of Citation	CCPRB	LGC § 118.052(3)(A)	\$ 4.00
Sheriff's fee for posting citation	SO	LCG § 118.131	\$ 60.00
Personal service on <i>each</i> citation in Red River County	SO	LGC § 118.131	\$ 75.00
If Judge's signature required	JUDGE	LGC § 118.101(11)	\$ 2.00

Filing Affidavit in Small Estate Records after Approval by Judge			
Probate Fee Original Action	CCPRB	LGC § 118.052(2)(A)(iii)	\$ 40.00
Records Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	CRP	GC § 51.708	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 5.00
Law Library	LLIB	LGC § 323.023(a)	\$ 35.00
Judicial Fee	JFPRB	GC § 51.703(a)	\$ 40.00
Basic Civil Legal Services for Indigents	INDIG	LGC § 133.153(a)(1)	\$ 10.00
Judicial Education Fund	JEFVC	LGC § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	JSF	LGC § 133.154(a)	\$ 42.00
Appellate Judicial System Fee	APLAT	GC § 22.2061	\$ 5.00
Supplemental Court Initiated Guardianship	SCGF	LGC § 118.052(2)(E)	\$ 20.00
County Judge	JUDGE	LGC § 118.101	\$ 2.00
State Electronic Fee Fund	EFF	GC §51.851(b)	\$ 30.00
Civil Judicial Court Personnel Training	CJCPT	GC § 101.10111	\$ 5.00
		TOTAL	\$ 254.00
Charge for each issuance of Citation	CCPRB	LGC §118.052(3)(A)	\$ 4.00
Personal service on <i>each</i> citation in Red River County	SO	LGC §118.131	\$ 75.00
Private Professional Guardian-Application	CCPRB	Estates Code §1104.303(b)(2)	\$ 40.00
Mental Illness Filings			
Probate Fee Original Action	CCPRB	LGC § 118.052(2)(A)(v)	\$ 40.00
Records Management	CORMP	LGC § 118.052(3)(G)	\$ 5.00
Court Record Preservation Fee	CRP	GC § 51.708	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 5.00
Law Library	LLIB	LGC § 323.023(a)	\$ 35.00
Judicial Fee	JFPRB	GC § 51.703(a)	\$ 40.00
Basic Civil Legal Services for Indigents	INDIG	LGC § 133.153(a)(1)	\$ 10.00
Judicial Education Fund	JFPRB	LGC § 118.064(a),(b)(1)	\$ 5.00
Support for Judiciary	JSF	LGC § 133.154(a)	\$ 42.00
Supplemental Court Initiated Guardianship	SCGF	LGC § 118.052(2)(E)	\$ 20.00
County Judge	JUDGE	LGC § 118.101	\$ 2.00
State Electronic Fee Fund	EFF	GC §51.851(b)	\$ 30.00
Civil Judicial Court Personnel Training	CJCPT	GC § 101.10111	\$ 5.00
		TOTAL	\$ 249.00
Determination of Heirship (Probate Case already exists)			
Clerk's Fee (issuing citation for posting)	CCPRB	LGC § 118.052(3)(A)	\$ 4.00
Sheriff's Fee (posting citation)	SO	LGC § 118.031	\$ 60.00
		TOTAL	\$ 64.00
Registry Funds Deposit/Withdrawal with Court Order Only	Clerk receives 10% of the interest earned when closed		LGC 117.054(b)(1)
MISCELLANEOUS FEES			
Judge's Signature	LGC § 118.101		\$ 2.00
Recording Bond	LGC § 118.052(2)(B)(ii)		\$ 3.00
Administering of Oath	LGC § 118.052(2)(B)(iii)		\$ 2.00
Each Claim in the estate paid by the Claimant at the time of filing	LGC § 118.052(2)(D)		\$ 2.00
Copies (per page)	LGC § 118.052(3)(C)		\$ 1.00
Certification (+ \$1.00 per page)	LGC § 118.052(3)(B)		\$ 5.00
Authenticated Copies (+\$1 per page) (Clerk seals twice)	LGC § 118.052(3)(B)		\$ 10.00
Any document that is not listed above and contains more than 25 pages, will have an additional fee. (after Order approving Inventory or after 120 th day of filing	LGC § 118.052(B)(vii)		\$25.00

SEARCHES

THE ONLY SEARCH WE ARE REQUIRED BY STATUTE TO PERFORM IS AN IRS TAX LIEN SEARCH.

For criminal and probate searches, you may come to the County Clerk's Office and use the public terminals. You may also access the Texas Dept. of Public Safety website for criminal records: <https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/>

IT IS EXPRESSLY UNDERSTOOD THAT THE CASS COUNTY CLERK'S OFFICE DOES NOT GUARANTEE THE CORRECTNESS OF SAID RECORD NOR SHALL WE BE IN ANY WAY LIABLE FOR CASES LISTED OR OMITTED IN ERROR