

PROBATE CAUSE NO. _____

GUARDIANSHIP OF

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IN THE COUNTY COURT

OF

An incapacitated person

RED RIVER COUNTY, TX

ANNUAL ACCOUNT

_____, Guardian of the [Estate/Person and Estate] of _____, presents this sworn annual account in accordance with the requirements of Section 741 of the Texas Probate Code and represents to the Court the following:

ACCOUNTING PERIOD

This Annual Account covers the period of time between _____, 20_____, and _____, 20_____.

VALUE OF ESTATE AT BEGINNING OF ACCOUNTING PERIOD

The total value of the Ward's estate at the beginning of the accounting period was \$_____.

CLAIMS AGAINST ESTATE

_____ There are no claims against estate. Check if applicable.

Or

_____ The following claims against the Ward's estate were presented to the Guardian during this accounting period.

Claimant: _____
Nature of Claim: _____
Action on Claim: _____
Date of allowance or rejection of Claim: _____
Court action if any on Claim: _____
Amount Paid: _____

NEW PROPERTY OF ESTATE

_____ There is no property belonging to this estate that has not been previously listed.

Or

_____ Property received by the Guardian during this accounting period which has not been previously listed of the Ward's estate is described as follows:

Description of property and value:

CHANGES IN PROPERTY OF ESTATE

_____ No changes in property belonging to Ward's estate have occurred during this accounting period.
Or

_____ The following changes in the property belonging to this estate occurred during this accounting period.

Description of property and nature of change:

RECEIPTS

The following is a complete list of all receipts of income and principal received by the Guardian for the benefit of the Ward during this accounting period:

Receipts of Income

<u>Date</u>	<u>Source and Nature of Receipt</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total Receipts of Income</u>		_____

Receipts of Principal

<u>Date</u>	<u>Source and Nature of Receipt</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total Receipts of Income and Principal</u>		_____

Disbursements

The following is a complete list of all of the disbursements of cash made by the Guardian for the benefit of the Ward during this accounting period:

<u>Date</u>	<u>Payee, Nature & Purpose of Disbursement</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total Cash Disbursements</u>		_____

BOND PREMIUM

The bond premium for the next accounting period has been paid.

TAX INFORMATION

The Guardian has filed all tax returns of the Ward due during this accounting period. Federal Income Tax was paid to _____ on _____, _____ in the amount of _____.

Any other taxes paid:

Or

The Guardian has not filed a tax return on the Ward's behalf during this accounting period, nor have any taxes due and owing during this accounting period been paid on behalf of the Ward, for the following reasons:

The amount of taxes due and owing on behalf of the Ward are:

\$ _____

Non-Cash Assets Being Administered

The following is a description of all property of the Ward's estate, other than assets, remaining in the hands of the Guardian at the end of this accounting period:

Description	Value
Total	

Or

_____ (Check if applicable)
All property of the Ward's estate consists of the cash assets described in the following section of this annual account.

Cash Assets Being Administered

The cash remaining in the hands of the Guardian is located in the following depository accounts, as evidenced by attached verification letters from each of the financial institutions:

Financial Institution	Account Type	Balance
Total cash on Hand		

Summary of Account

Value of Estate at Beginning of Accounting Period	\$ _____
Total Claims Paid	(_____)
Property Not Previously Reported	\$ _____
Net Change in Value of Assets	\$ _____
Total Receipts	\$ _____
Total Disbursements	\$(_____)
Total Net Value of Estate	\$ _____
Assets Remaining in Estate	
Total Non-Cash Assets	\$ _____
Total Cash on Hand	\$ _____
Total Net Value of Estate	\$ _____

(Note: This amount should match the Total Net Value of Estate shown above)

The Guardian would show that he/she is entitled to a statutory commission of \$ _____ for this accounting period, calculated as follows:

The Guardian requests that the Court hear and approve this annual account and enter such other orders as the Court may deem proper.

Respectfully submitted,

THE STATE OF TEXAS
COUNTY OF RED RIVER

I, _____, Guardian of the Person/Person and Estate of _____, hereby state that the foregoing Annual Account contains a correct and complete statement of the matters to which it relates, that I have paid the bond premium for the next accounting period, and that the above description in this annual account accurately describes the status of all tax returns and tax payments that were due during this annual accounting period.

Guardian of the Estate/Person and Estate of

Sworn to and subscribed before me by the said _____, Guardian of the Estate/Person and Estate of _____, on this the _____ day of _____, 20_____, to certify which witness my hand and seal of office.

Notary Public, State of Texas

CAUSE NO. _____

GUARDIANSHIP OF

AN INCAPACITATED PERSON

IN THE COUNTY COURT

OF

RED RIVER COUNTY, TEXAS

VERIFICATION OF FUNDS ON DEPOSIT

The undersigned, an officer of the financial institution named below, hereby certifies that _____, Guardian of the [Estate/Person and Estate] of _____, has on deposit with this institution funds belonging to said estate, in _____ account, and that as of _____,

(Type of account)

20_____, the balance in said account was \$ _____.

Name of Financial Institution

By _____
Officer

Printed Name of Officer

CAUSE NO. _____

GUARDIANSHIP OF

IN THE COUNTY COURT

OF

AN INCAPACITATED PERSON

RED RIVER COUNTY, TX

ORDER APPROVING GUARDIAN'S ANNUAL ACCOUNT

On this the _____ day of _____, 20____, the Annual Account filed by _____, Guardian of the [Estate/Person and Estate] of _____, was heard and considered by the Court. The Court finds that the annual account has remained on file for a full ten (10) days before being considered. The Court has now been fully advised on all items of the account and possession of cash and other assets kept in safekeeping as well as those on deposit having been duly proved as required by law. The Court finds that proper vouchers and proper evidence were produced and filed by the representative of the estate for each item of credit claimed in the account. The Court is satisfied that the facts stated in the account are true, correct, and complete and that this account should be approved.

IT IS THEREFORE ORDERED that said Annual Account is hereby approved.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED THAT _____, Guardian of the [Estate/Person and Estate] is entitled to recover a commission of \$ _____ for [his/her] services as guardian during the period of time covered by the Annual Account.

IT IS FURTHER ORDERED that Letters of Guardianship shall be renewed with an expiration date of _____.

SIGNED this _____ day of _____, 20_____.

Judge Presiding